

# **BALLANTRAE CONDOMINIUM ASSOCIATION, INC.**

## **BOARD OF DIRECTOR'S Meeting Minutes**

**DATE:** September 2, 2021   **TIME:** 10:00 A.M.   **LOCATION:** Miller Management

**Board Members Present:** Jack Seaman, David Dicke

**Remote:** John Frazzini

Quorum established

**Attendees:** Mike Miller, Manager, 1 resident attended

**Call to Order:** The meeting was called to order by Jack Seaman at 10:00 A.M.

### **New Business:**

#### **Appoint Board Members:**

Jack Seaman made a motion to appoint Pat Paulson to the Board of Directors.

David Dicke seconded the motion.

John Frazzini, Jack Seaman, David Dicke voted in favor. Motion passed 3-0.

Due to medical issues, Jacqueline Ubanks was not appointed at this meeting. Jack Seaman talked with Jackie and she agreed to another meeting so she can be available. We will plan on next Thursday, September 9<sup>th</sup>, depending on Jackie's recovery.

#### **Appoint New Officers:**

Pat Paulson made a motion to accept the position of Secretary and temporary Treasurer until we officially assign a new Treasurer. David Dicke seconded the motion.

John Frazzini, Jack Seaman, David Dicke, and Pat Paulson voted in favor. Motion passed 4-0.

President:                 John Frazzini

Vice President:         Jack Seaman

Secretary:               Pat Paulson

Treasurer:               Pat Paulson (temporary)

Director at Large:     David Dicke

#### **Meeting Minutes Approvals:**

David Dicke made a motion which was seconded by Jack Seaman to waive the reading and approve the Amended Meeting Minutes from the Board Meeting on **July 1, 2021**.

John Frazzini, Jack Seaman, David Dicke, and Pat Paulson voted in favor. No discussion.

Motion passed 4-0.

Pat Paulson made a motion which was seconded by Jack Seaman to waive the reading and approve the Meeting Minutes from the Board Meeting on **July 27, 2021**.

John Frazzini, Jack Seaman, David Dicke, and Pat Paulson voted in favor. No discussion.

Motion passed 4-0.

Pat Paulson made a motion which was seconded by John Frazzini to waive the reading and approve the Meeting Minutes from the last Board Meeting on **August 6, 2021**. John Frazzini, Jack Seaman, David Dicke, and Pat Paulson voted in favor. No discussion. Motion passed 4-0.

**Window Replacement Approvals:**

John Frazzini made a motion to approve window replacements for Unit 24B-Buckler and Unit 02-Nordquist. Jack Seaman seconded the motion. John Frazzini, Jack Seaman, David Dicke, and Pat Paulson voted in favor. No discussion. Motion passed 4-0.

**Next Board Meeting: TBD**

**Adjournment:**

Pat Paulson made a motion to adjourn the meeting. Jack Seaman seconded the motion. John Frazzini, Jack Seaman, David Dicke, and Pat Paulson voted in favor. Meeting adjourned at 10:14 A.M.

Respectfully submitted,

Pat Paulson, Secretary

Date: September 2, 2021